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# Archibus Manual

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### **Archibus People and Occupancy Data Management Manual**

ARCHIBUS PEOPLE AND OCCUPANCY MANUAL 1 Introduction Until recently, Archibus was limited in the amount of data it could store, failing to provide comprehensive data on room utilisation related to workstations' (ws) allocation, such as their exact position in the room, who occupies them and the days that the workstations are occupied or

### **Guide to Using Archibus - University of Kent**

Guide to Using Archibus Log in to system using the link: To Create a Work Request Screenshots show each part of the request screen to highlight the area being described 1) lick on the "uilding Operations" button in the left hand column 2) Click on the "On Demand Work" in the Left hand column

### **ARCHIBUS Space Management - User Guide**

Archibus Space Editing User Guide Version 3 Page 14 UQ Nav utilises information for study spots around campus and for these spaces enter the resources in the room into UQ Nav comments and if there is a webpage with further room details enter this into the Room Web Link field For most users you do not need to complete this information

### **Overview and Getting Started with Archibus**

- Serves as the Archibus System Administrator for Campus
- Provides robust training and communications for Archibus end users
- Conducts formal and consistent physical space audits in collaboration with Archibus end users to verify Archibus data

Campus Planning Office's Management team:  
Ritesh Khanna, Director of Space Analytics

### **ARCHIBUS/FM SPACE MANAGEMENT WEB PORTAL**

Page 2 ARCHIBUS/FM SPACE MANAGEMENT WEB PORTAL USER MANUAL Version control Version Amended by Title Issued for Date 10 Cameron Marshall Asset & GIS Manager Distribution to members of Space Management Group 21/09/2011

**FOR REVIEW: NOT FOR DISTRIBUTION**

ARCHIBUS Fundamentals Training Windows Client/Server: Overview 0020 - 2 For Over 25 Years - The #1 Solution for Real Estate, Infrastructure, and Facilities Management in the World ARCHIBUS, Inc

**ARCHIBUS - PROCOS Group**

these critical needs, ARCHIBUS offers advanced features and functionality, including: • User Interfaces and Context-Sensitive Training and Help Apps • Expanded ARCHIBUS Mobile Apps • Performance Metrics Frameworks • ARCHIBUS Enterprise Information Modeling • ...

**Training Outline ARCHIBUS/FM Web Central For Informal ...**

developed on ARCHIBUS/FM Web Central, to enter and manage the Informal Project process Key Definitions and Concepts Definition - A Project is a collection of drawings, graphic files, and database that holds a particular inventory A project defines a

**ARCHIBUS® Environmental & Risk Management Clean Building**

ARCHIBUS Clean Building can help reduce the cost of maintaining this information, as well as the expense of substance identification, sampling, and remediation manual or other non-integrated processes are vulnerable • Streamline and document the processes involved to

**ARCHIBUS - The Enterprise Solution**

ARCHIBUS Green Building allows users to define any number of carbon footprint scenarios, associate buildings with those scenarios, and configure combinations of carbon footprint emissions factors for each, over one or more years Users can then proceed through a ...

**ARCHIBUS WEB CENTRAL**

system called Archibus Web Central is the web application of Archibus that will be discussed in this manual Google Chrome and Mozilla Firefox are the two supported browsers for this application Log In The application can be accessed at: <https://archibus.sillinois.edu/> Log In using your NetID and password Basic Navigation

**ARCHIBUS® Real Estate Portfolio Management Portfolio ...**

ARCHIBUS® Real Estate Portfolio Management Portfolio Management Improve the analysis and management of real estate assets to align the portfolio with the organizational mission A centralized repository of accurate, easily accessible information is the ...

**ARCHIBUS WEB CENTRAL**

Archibus is the University of Illinois' Space Management Database which is the record of source for all buildings owned and/or occupied by the university The online interface for campus users is Archibus Web Central which allows academic, research, and campus ...

**ARCHIBUS® Real Estate Portfolio Management Lease ...**

on manual processes to track and manage these leases can result in errors based on inaccessible or inaccurate information, missed renewal dates, internal customer frustration, and possible monetary penalties Web-based ARCHIBUS Lease Administration provides a centralized repository, flexible dashboards, automated alerts, and more

**UCSF - Report Reader & Basic Navigation Training**

ARCHIBUS's user interface, Web Central, presents a Homepage view that organizes tasks in an intuitive manner You can access reports, drawings, and other data presented in various views The Home Page presents content and links in logical buckets that are easily navigated: 1 Tasks

**ARCHIBUS® Environmental & Risk Management Compliance ...**

ARCHIBUS Compliance Management provides a highly scalable • Reduce the manual effort involved in managing the large volumes of information

and communications required of compliance programs • Incorporate drawings, GIS maps, and dashboards for

### **SOP 400 Archibus Space Management - Space Change Request**

Design Manual and FM/FIS SOP 401: Archibus Space Audit The purpose of this SOP is to provide standardizations and to establish system guidelines and a user reference for maintaining space data within Archibus Web Central It also defines the systematic processes and procedures

### **SUBMITTING WORK REQUESTS - Brooklyn College**

Page 5 2 VIEW WORK REQUESTS The tab, labeled Select, shows active work requests listed in order by the newest to the oldest The tab, labeled Archived Requests, shows historic work requests listed in order by the oldest to the newest In both tabs to view more information about a work request click on the Select button to the left of the request

### **GOVERNMENT OF THE DISTRICT OF COLUMBIA ...**

e) The Offeror shall supply a user training manual with stand-alone documents, in house ARCHIBUS Solutions Architectural support, and change management system support DCAM-18-NC-0001| ARCHIBUS 231 INSTALLTION, IMPLEMENTATION AND INTEGRATION Page 7 of 73

### **Version 2.8.1 Work Order & Maintenance Management System**

Mar 18, 2011 · (CMMS) that is fully compatible and integrated with ARCHIBUS® By providing a modern and very user-friendly interface, combined with substantial, additional functionality, FM Works significantly enhances the power and productivity of ARCHIBUS systems for operations and maintenance management, while also saving money on system software